



SOLID LINE BLOCKS WILL BE SHARED WITH PHE
 DOTTED LINE BLOCKS ARE FOR LOCAL USE
 You do not have to re-record client or episode information to add new treatments or referrals or to close an episode.

Consent for NDTMS *Y/N*

Client reference

Keyworker

CLIENT INFORMATION

First name *(initial)*

Surname *(initial)*

Date of birth *(dd/mm/yyyy)* Stated sex *M/F*

Country of birth

Ethnicity *(see reverse)*

Religion or belief *(see reverse)*

Disability *(see reverse)* 1
 2
 3

Sexual orientation *(see reverse)*

EPISODE

Postcode

Upper Tier Local Authority (UTLA) *(of residence)*

Current housing situation

Threatened with homelessness in the next 56 days (8 weeks)? *Y/N*

British armed forces veteran? *Y/N*

UTLA or prison transferred from

What event prompted the contact

Required asmt imposed following positive test
 Restriction on Bail
 Conditional Cautioning
 Pre-Sentence Report
 Required by Offender Manager/DRR/ATR/IOM

Voluntary - following release from prison
 Voluntary - following cell sweep
 Voluntary - liaison and diversion team
 Voluntary - other
 Following referral by treatment provider (post tx)
 Requested by Offender Manager (post DRR / ATR)
 Other

Date of the event which prompted this contact

Contact / Assessment date

Offence *(see reverse)*

Main drug

Route of administration of main drug? Inject Sniff Smoke Oral Other

Second drug

Third drug

Injecting status Previously Currently Never Declined to answer

Number of drinking days *(0-28) in last 28 days*

Units of alcohol *Daily average (0-200 units) (see reverse)*

Pregnant *Y/N*

Parental responsibility under 18s? Yes No Declined to answer

If client has parental responsibility, do any of these children live with the client? All Some None Declined to answer

How many children under 18 in total live in the same house as the client?

No children (U18) living with client
 n (1-30) children (U18) living with the client
 Client declined to answer
 Undisclosed number

Client does not need to have parental responsibility

If client has parental responsibility and/or children living with them, what help are the children receiving? *(Up to 3)*

(See reverse for definitions)

Early help Child in need Has a child protection plan Other relevant child or family support service

Looked after child None receiving any help Client declined to answer Not known

Issued naloxone at treatment start?

Yes- nasal Yes- injectable Yes- both nasal and injectable No- accepted not yet issued

No- already in possession of adequate naloxone No- assessed as not appropriate No- service does not provide naloxone No- offered and refused

Ever been administered with naloxone to reverse overdose? Yes No Unknown Declined to answer

CASE CLOSURE (if not being taken on to caseload)

Prior to caseload closure date

If the client is not taken onto the caseload then the last assessment date should be entered.

- No further intervention required
- Did not want to engage
- Already case managed by structured treatment provider / other CJIT / Offender Manager
- Transferred – In custody
- Transferred – Not in custody
- Transferred to another CJIT area
- Transferred – Re-commissioning transfer

TAKEN ON TO CASELOAD

Caseload start date

If not being taken on to the caseload then this episode must be closed with a 'prior to caseload' reason.

REFERRALS

Referral date to structured treatment

Referral date to structured treatment

Referral date to structured treatment

CASE CLOSURE (from caseload)

From caseload closure date

This is the date the client left the caseload. A date should be entered (and the episode closed) if the client goes to prison. If a client's case closure was unplanned then the date of last face-to-face contact with the CJIT should be used. If a client has had no contact with the CJIT for 2 months then, for NDTMS purposes, it is assumed that the client has disengaged and a case closure date should be returned at this point using the date of the last face-to-face contact with the client.

- Care plan objectives completed – Drug free
- Care plan objectives completed – Alcohol free
- Care plan objectives completed – Occasional user
- Transferred – Not in custody
- Transferred – In custody
- Transferred to another CJIT area
- Transferred to offender management team and no longer case managed by the CJIT
- Transferred – Re-commissioning transfer
- Incomplete – Dropped Out
- Incomplete – Treatment withdrawn by provider
- Incomplete – Retained in custody
- Incomplete – Client died

USEFUL INFORMATION

| Ethnicity | Religion | Disability | Sexual orientation | Offence |
|---|--------------------------|--|---|------------------------------|
| White-British | Baha'i | Behaviour and emotional | Heterosexual or straight | Theft – shoplifting |
| White-Irish | Buddhist | Hearing | | Theft – of a vehicle |
| White-Other White | Christian | Manual dexterity | Gay or Lesbian | Attempted burglary |
| White-Gypsy or Roma or Traveller or Irish Traveller | Hindu | Learning disability | Bisexual | Attempted robbery |
| Black/Black British-African | Jain | Mobility and gross motor | Other sexual orientation not listed | Theft – from a vehicle |
| Black/Black British-Caribbean | Jewish | Perception of physical danger | Not stated | Attempted fraud |
| Black/Black British-Other Black | Muslim | Personal, self-care and continence | Client asked and does not know or is not sure | Attempted handling |
| Mixed-White and Black African | Pagan | Progressive conditions and physical health (such as HIV, cancer, multiple sclerosis, fits etc) | Not known (not recorded) | Robbery |
| Mixed-White and Black Caribbean | Sikh | Sight | | Burglary – domestic |
| Mixed-White and Asian | Zoroastrian | Speech | | Soliciting |
| Mixed-Other Mixed | Other | Other | | Burglary – other |
| Other Ethnic-Chinese | Declines to Disclose | No disability | | Domestic violence |
| Other Ethnic-Other | Patient religion unknown | Not stated (client asked but declined to provide a response) | | Wounding or assault |
| Asian or Asian British-Indian | | | | Anti-social behaviour |
| Asian or Asian British-Pakistani | | | | Misc. crimes against society |
| Asian or Asian British-Bangladeshi | | | | Drink driving |
| Asian or Asian British-Other Asian | | | | Drug driving |
| Not stated | | | | Other |
| Ethnicity is unknown | | | | Attempted theft |

| Drink | %ABV | Units |
|---|------|-------|
| Pint ordinary strength lager, beer or cider | 3.5 | 2 |
| Pint strong lager, beer or cider | 5 | 3 |
| 440ml can ordinary strength lager | 3.5 | 1.5 |
| 440ml can strong lager, beer or cider | 5 | 2 |
| 440ml can super strength lager or cider | 9 | 4 |
| 1 litre bottle ordinary strength cider | 5 | 5 |
| 1 litre bottle strong cider | 9 | 9 |
| Glass of wine (175ml) | 12 | 2 |
| Large glass of wine (250ml) | 12 | 3 |
| Bottle of wine (750ml) | 12 | 10 |
| Single measure of spirits (25ml) | 40 | 1 |
| Bottle of spirits (750ml) | 40 | 30 |
| 275ml bottle alcopops | 5 | 1.5 |

| EHCS | |
|--|--|
| Early Help (family support) | Early Help - the needs of the child and family have been assessed and they are receiving targeted early help services as defined by Working Together to Safeguard Children 2015 (HM Govt.). |
| Child in need (LA service) | Child in need – the needs of the child and family have been assessed by a social worker and services are being provided by the local authority under Section 17 of the Children Act 1989. |
| Has a child protection plan (LA service) | Has a child protection plan - social worker has led enquiries under Section 47 of the Children Act 1989. A child protection conference has determined that the child remains at continuing risk of 'significant harm' and a multi-agency child protection plan has been formulated to protect the child. |
| Looked after child (LA service) | Looked after child - arrangements for the child have been determined following statutory intervention and care proceedings under the Children Act 1989. Looked after children may be placed with parents, foster carers (including relatives and friends), in children's homes, in secure accommodation or with prospective adopters |
| No | Children are not receiving early help nor are they in contact with children's services. |
| Other relevant child or family support service | |
| Not known | |

HOUSING SITUATION

| | | | |
|--|--|---|--|
| Owns home | | Other – authorised Gypsy and Traveller site | |
| Rented home only – self-contained – rents from a private landlord | | No home of their own – living with friends as a short-term guest | Has own bed space |
| Rented home only – self-contained - rents from a social landlord (local authority or housing association) | | No home of their own – living with family as a short-term guest | Has own bed space |
| Rented home only – shares facilities - rents from a private landlord | Shares facilities with others eg shared kitchen or bathroom | No home of their own – sofa surfing (sleeps on different friends' floor or sofa each night) | Does not have a bed space |
| Rented home only – shares facilities - rents from a social landlord (local authority or housing association) | Shares facilities with others eg.shared kitchen or bathroom | No home of their own – lives on the streets/ rough sleeping | |
| Other – university or college accommodation | | No home of their own – squatting | |
| Other – living with friends permanently | | No home of their own – night/winter shelter | |
| Other – living with family permanently | | No home of their own – bed and breakfast, or other hotel | |
| Other – supported accommodation | Where housing, support and sometimes care services are provided to enable independent living. Permanent solution, not a homelessness response. | No home of their own – hostel | |
| Other – health care setting | eg. mental health institution or hospital | No home of their own – supported accommodation | Where housing, support and sometimes care services are provided to enable independent living – specifically provided as a temporary solution to alleviate homelessness/enable move to more permanent |
| Other – accommodation tied to job (including Armed Forces) | | No home of their own – temporary housing | Other forms of temporary housing not already stated |
| Other – approved premises | Used primarily for high and very high risk of serious harm individuals released on licence from custody | No home of their own – unauthorised Gypsy and Traveller encampment | |